

APDK is a local NGO committed to improving the quality of life of persons with disabilities in Kenya and beyond. We are looking to fill the following positions:

FUNDRAISERS:

The holders of this positions will play a vital role in raising funds to support our mission and programs. This assignment is performance based.

Roles and Responsibilities:

- ◆ Develop and implement fundraising strategies to meet financial goals
- ◆ Conduct research to identify potential donors and sponsors
- ◆ Build and maintain strong relationships with supporters, donors and community leaders
- ◆ Organize and manage fundraising events, including logistics, sponsorship and promotion
- ◆ Develop compelling fundraising campaigns and materials, including written proposals and presentations
- ◆ Monitor and evaluate the effectiveness of fundraising activities and make recommendations for improvement
- ◆ Collaborate with the marketing and communications team to ensure consistent messaging and branding in all fundraising efforts

Qualifications Skills & Abilities

- ♣ A bachelor's degree in Business, Marketing, or a related field.
- ♣ Over three years proven experience in nonprofit fundraising
- ♣ Strong interpersonal and communication skills, both written and verbal
- ♣ Excellent organizational and time management skills
- ♣ Ability to work independently and as part of a team
- ♣ Proficient in using database management systems
- ♣ Ability to meet targets and work well under pressure

Application Procedure:

Candidates with the required profile and proven experiences, are invited to send their applications to jobs@apdk.org before 5th July 2024.

Persons with disabilities who meet the qualifications are encouraged to apply for this position. Shortlisting will be done on a rolling basis; only short-listed candidates will be contacted.

APDK is an equal opportunity employer.

